

**NLS Executive Committee Meeting
Teleconference
January 29, 2018**

Board Members present were: Wendy Showalter, President; Warren “Butch” Seeley, VPA; Ellick Morey, VPO; Debbie Klatt, Secretary; Brenda Accola, Treasurer.

Absent were Pr. Mark Marxhausen, Spiritual Director.

Wendy called the meeting to order at 7:03 pm Central time. Wendy opened us with prayer.

The minutes from December 18, 2017 NLS Executive Board meeting were briefly discussed with no comments and were passed with a motion made by Ellick and seconded by Butch.

The minutes from the Special NLS Executive Board meeting on December 28, 2017 were briefly discussed with no comments and were passed with a motion by Butch and seconded by Ellick.

Old Business:

The open positions on the Executive Board were discussed with no updates.

No comments on the NLS Job Descriptions were made so Wendy will send to Rick and Ellick. The final versions will be shared with the Nominating Committee.

The ratification letter originally planned for January distribution to the Lay Directors will be postponed until February. It was suggested that the 2017 Activities Surveys be sent to the Lay Directors first.

Reports---

Butch sent the registration forms out to the Executive Committee for review and he will make the suggested corrections.

The outlines for the forum presenters were discussed and Butch reported that he needs some direction to complete the outlines. Pastor Mark and Wendy will work on this and send back to Butch.

Butch sent the Executive Committee a draft of the motion withdrawal letter. The final copy will be accepted after Brenda has had a chance to review it.

Butch is working on the Event app for the Annual Gathering, but doesn't have all the information yet.

The VdC Annual Gathering “Save the Date” videos will begin this January with Wendy, followed by Butch – Feb., Brenda – March, Mark – April, Ellick – May - and Debbie in June.

Discussion was held around rescheduling Orientation from 11 am to 1pm – in the hopes of saving money for the attendees. Butch will discuss the pros and cons with the Host Committee Chairs and make sure that (if there is a time change) it will be boldly publicized.

There were a total of 249 persons who attended the 2016 Annual Gathering including the host committee.

Ellick reported he had his first conference call with the Regional Coordinators on Monday. He was encouraged with the positive response and plans to stay in closer contact than in the past.

The database information from the various secretariats/Regional Coordinators are slowly coming in with some sent to Debbie by mistake. Debbie will forward to Ellick.

The Nominating Committee, chaired by Ellick is not moving fast enough. Wendy has given Ellick some names to pray over. The Executive Committee is hoping for two nominees for each open position this July...VPA, S.D., Treasurer and the appointed position of Executive Director.

Ellick and Wendy attended the 4th Day Leaders Forum in Florida and loved it. Ellick was excited about all the information he obtained.

Debbie reported that she would like to purchase a flash drive for the purpose of storing all the important documents and recorded minutes for any future secretaries to pass down through the years. Brenda said there was a small fund to cover expenses like that and the purchase will be made..

Debbie reported that only 14 of our 46 secretariats have turned in the 2017 Activities Survey and the deadline of February 15 was coming quickly. Butch will records from past A.G. documents and provide Debbie with member counts from each secretariat.

Brenda reported that she would be sending the letter for dues in March to each secretariat. She will reach out to Diane Purcell to get a data dump.

New Business

Wendy suggested that each Executive Board member create a printed and digital manual to give to the next person on the board so that the transition can be easier and complete. For the out-going Board members, this needs to be completed by the middle of June.

A draft flyer about a post-A.G. cruise was submitted by someone on the Host Committee and was discussed. It was firmly decided that we do not want to set a precedent for future Gatherings. Consequently the flyer will be approved only with a disclaimer that National Via de Cristo is not affiliated with the cruise or the travel agency.

Our trademark is due for renewal in 2019. Since we are no longer "National". The Executive Committee will discuss the formation of a committee to brainstorm the pros and cons of changing our current name and trademark...the timing of that...and cost. We already know that many folks do not recognize an email if it comes from NLS – so should we consider changing our name to Via de Cristo??

Ellick closed us in prayer at 8:17 CST.

Debbie Klatt
NLS Secretary